

SCANDOC IMAGING INC.

500 SUPERIOR AVE. SUITE# 320
NEWPORT BEACH, CA 92663
TEL: (949)650-9595
FAX: (949) 650-9594

WCAB REQUEST
 CIVIL REQUEST

RUSH
ORDER DATE:
DUE DATE:

APPLICANT/PLAINTIFF INFORMATION

NAME : _____ SSN: _____ D.O.B: _____
AKA : _____ INJURY DATE : _____

REQUESTOR AND BILLING INFORMATION

REQUEST BY: _____ SEND INVOICE TO: Requestor carrier*
*if Carrier is X'd, please provide information below
FIRM: _____ CARRIER: _____
ADDRESS: _____ ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE : _____ FAX: _____ PHONE: _____ EXT: _____
ATTY NAME: _____ BAR NO: _____ ADJUSTER: _____
REPRESENT: APPLICANT PLAINTIFF CLAIM#: _____
 DEFENDANT OTHER EMPLOYER/INSURED: _____

SUBPOENA INFORMATION

CASE CAPTION CASE NO: _____ OPPOSING COUNSEL: _____
Applicant/plaintiff: _____ FIRM: _____
Employer/Defendant: _____ ADDRESS: _____
REQUEST TYPE: CITY: _____ STATE: _____ ZIP : _____
 WCAB SUPERIOR MUNICIPAL FEDERAL PHONE: _____
 AUTHORIZATION ATTACHED FIRM REPRESENTS: _____
PREPARE: DEFENDANT PLAINTIFF APPLICANT
 DEPOSITION SUBPOENA TRIAL SUBPOENA OTHER: _____
DISCOVERY CUTOFF DATE: ADDITIONAL PARTY LIST ATTACHED
FOR: RECORDS ONLY DELIVERY INSTRUCTIONS SETS:()
 PERSONAL APPEARANCE WITH RECORDS DELIVER TO:
 PERSONAL APPEARANCE WITHOUT RECORDS REQUESTOR
APPEARANCE ADDRESS: OTHER:
CITY: _____ STATE: _____ ZIP: _____ ADDRESS: _____
DATE: _____ TIME: _____ DEPT/DIV: _____ CITY: _____ STATE: _____ ZIP: _____

RECORDS LOCATIONS

[M] EDICAL	[B] ILLING	[X] -RAY FILMS	[E] MPLOYMENT	[W] AGE	[C] LAIM FILE	[O] THER:		
CODE	LOCATION NAME	ADDRESS	PHONE	TREAT DATE				

SPECIAL INSTRUCTIONS |

By Sending this order, I/we herewith authorize Scandoc Imaging, Inc. to act as my/our representative for the purpose of procuring/ transferring all records in accordance with the directives contained in this order form. The party ordering the records accepts responsibility for the cost of obtaining said records. In the event a third party is billed, the ordering firm is held responsible until payment is received. The ordering party may be held liable for all costs associated with collections of this order.